



Meeting Agenda

Title: TW Best Practice HSE Focus Group
Date: Wednesday 25 July 2007 – Thursday 26 July 2007
Meeting Venue: Novotel St Kilda
 Brighton Room
 16 Esplanade
 St Kilda Victoria Australia
Accommodation Booking Code: TRA240707
Dress Code: Smart Casual
Contact: Vanessa Russell
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Dietary Requirements: Please advise any specific dietary requirements prior to the Network Meeting.

Time	Activity
Day One, Wednesday, 25 July 2007	
9.00 – 9.15 am	Welcome, introductions and housekeeping
9.15 – 12.15 pm Morning Tea 9.45 am	Techniques for Selling Safety to Managers and Employees – Workshop Session Jason Patten, Program Manager at RMIT University, will lead the HSE Focus Group through a facilitated workshop to determine how we can sell our product (safety) better to our target audience. Jason will provide us with examples from his wide and varied experience. Jason Patten, Program Manager Comp Therapies, Dental and Optical, RMIT University
12.15 – 1.00 pm	Welcome Guest Speaker
1.00 – 1.45	Lunch – St Moritz Restaurant
1.45 – 2.30	Qenos Best Practice Initiatives Gavin Clarke will talk about some of the Qenos Safety, Health and Environment Excellence Awards submissions. Gavin will discuss the projects and how they were assessed as being Best Practice. Gavin Clarke, Qenos
2.30 – 3.30 pm	Carbon Trading, Carbon Offsets, Carbon Neutral Tony Hunt will review recent developments and trends in this fast-moving area, with particular attention to understanding the limitations and risks associated with the many carbon offset “products” currently being offered to the market. Tony Hunt, Transfield Services
3.45 – 6:00 pm	Networking Activity Golf Range Play Off Albert Park Driving Range (Please ensure you have appropriate clothing and footwear)
7:00pm – 9:30pm	Dinner Stokehouse 30 Jacka Boulevard Pre-dinner drinks in the Sunset Lounge (upstairs)



Time	Activity
Day Two, Thursday, 26 July 2007	
8.00 – 8.30 am	Welcome Chris Walsh, Worley Parsons
8.30 – 9.15 am	HSE Development Program <i>Transfield Services has embarked on an exciting new initiative known as the HSE Development Program. The 18 month program gives employees who are passionate about HSE the opportunity to further develop skills as well as offering a development opportunity to employees with no experience in HSE. Vanessa will talk about the program, the relationship with the learning provider, the log book and also some of the key subjects that are presented.</i> Vanessa Russell, Transfield Services
9.15 – 10.00 am	Safety and Design <i>Designers have a key role in ensuring that safety and risk reduction are key aspects that are considered in design of a project.</i> <i>Peter's presentation will highlight some of the key criteria that should be considered during the design phase of a project.</i> Peter Brown, Worley Parsons
10.00 – 10.15 am	Morning Tea
10.15 – 11.15 am	GE Ecomagination <i>Ecomagination puts into practice GE's belief that financial and environmental performance can work together to drive company growth, while taking on some of the world's biggest challenges. The GE representative will talk about their commitment to products and services that are as economically advantageous as they are ecologically sound.</i> GE
11.15 – 12:00 pm	Workshop Session <i>A facilitated conversation to summarise the HSE Focus Group Network Meeting.</i> Vanessa Russell, Transfield Worley Services
12.00 – 12.45 pm	Lunch
12.45 – 3.00 pm	Innovation and Best Practice - Workshop <i>Cliff Booth, using his experience as a facilitator for guiding innovation, will lead us through a discussion around finding the point of maximum value in an idea. This will be an interactive session that will look at a specific case study.</i> <i>This will include the following topics:</i> <ul style="list-style-type: none">• Ten steps to innovation...how do I know if my program is doing the right things.• 3 D analysis...How do I break down the value in an idea.• Building the 'Buying Proposition'. Cliff Booth, Terranovate
3.00 - 3.30 pm	Close Vanessa Russell, Transfield Worley Services